BULLION TRADING PLATFORM
ONLINE USER'S MANUAL

TABLE OF CONTENT   PAGE

1. INTRODUCTION

►**Wing Fung Bullion online margin trading platform** is specifically designed for investors who can trade freely online with our latest state-of-art computer technology. It provides real-time quote, chart, account balance, ordering and account statement as well as the latest market information. Besides, the window style of our trading platform can easily be customized according to trader's preferences for faster, safer and higher efficiency when online trading.

2. SYSTEM REQUIREMENT

Web-base version (Silverlight)

Operating System   : Microsoft Windows XP (SP3) or above

CPU   : Pentium IV 2.4G or above

RAM   : 1G RAM or above

Resolution   : 1024 x 768

Network Connection : broadband

Browser   : Microsoft Internet Explorer 8.0 or above

Software   : Microsoft Silverlight,

                      download at http://www.microsoft.com/china/silverlight/default.aspx

                      Adobe Flash Player 10 or above, download at http://get.adobe.com/flashplayer/

Installation version (JAVA)

Operating System   : Microsoft Windows XP (SP3) or above

CPU   : Pentium IV 2.4G or above

RAM   : 1G RAM or above

Resolution   : 1024 x 768

Network Connection : broadband

Software   : JAVA Version 6.0 or above and Adobe Flash Player 10 or above

3. TRADING PLATFORM OPERATION

◆ 3.1 <u>Trading Platform Main Window</u>

► The window shown below is a default screen of our trading platform. It can easily be customized according to personal preference.

## ◆ 3.2 <u>Bring into Use</u>

3.2.1 Log on trading platform

► Visit our homepage. Click Online-version or Mobile-version on Bullion. Selects "Acc" and "Line". Click [Login] or use following link for connecting to login page.

DEMO   http://bfdemo1.wfgold.com or http://bfdemo2.wfgold.com

PRODUCTION   http://bf1.wfgold.com or http://bf2.wfgold.com

Follow the display : Select   > Account   > BULLION or FOREX
                                         Select   > Connected> Connect 1 or Connect 2
                                         Select   > Language > Traditional Chinese, Simplified Chinese or English
                                         Click   > OK (for login)

►Before or after logging in our trading platform, you can still click [System] at the top of right hand corner and select [install] for downloading "Silverlight Plus-in" and "Login Shortcut": onto your computer desktop.
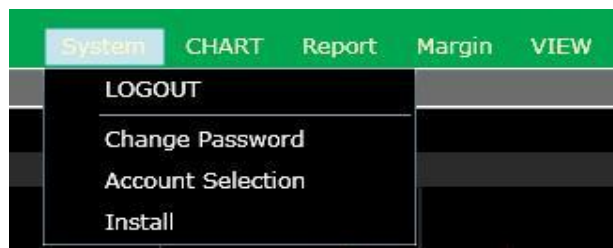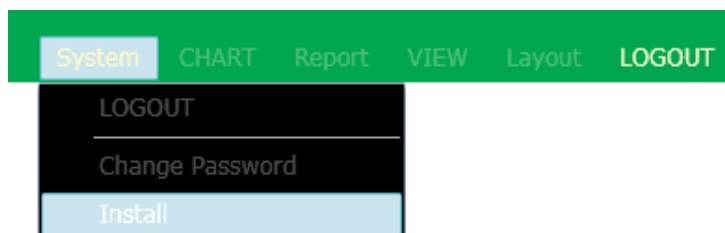
►Click [Install] and begin downloading

►JAVA Language download and installation

Confirm if you have installed JAVA Language. If not, use following link of JAVA Homepage for downloading
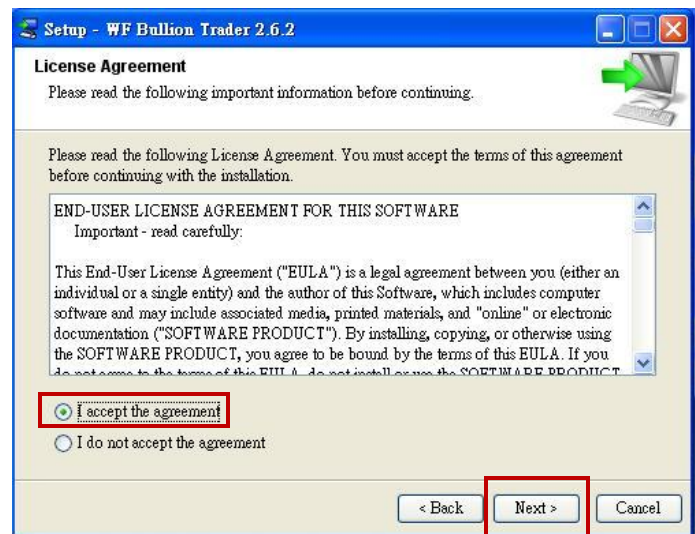
http:// http://www.java.com/en/download/

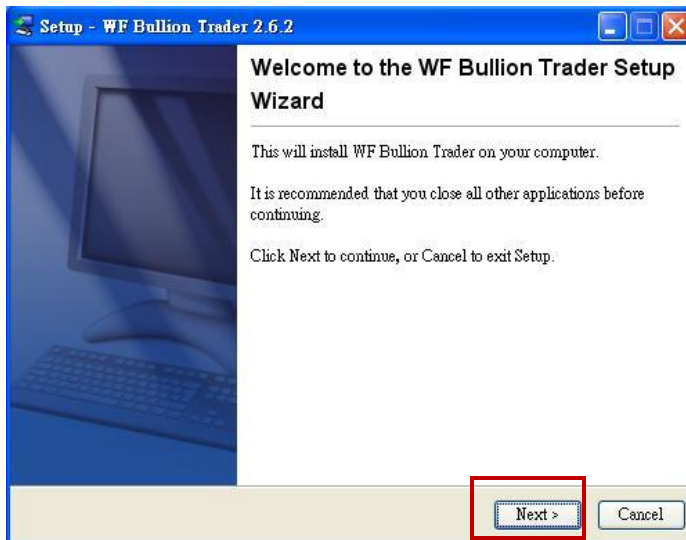After installing JAVA Language, start to download and install our trading platform over web browser.

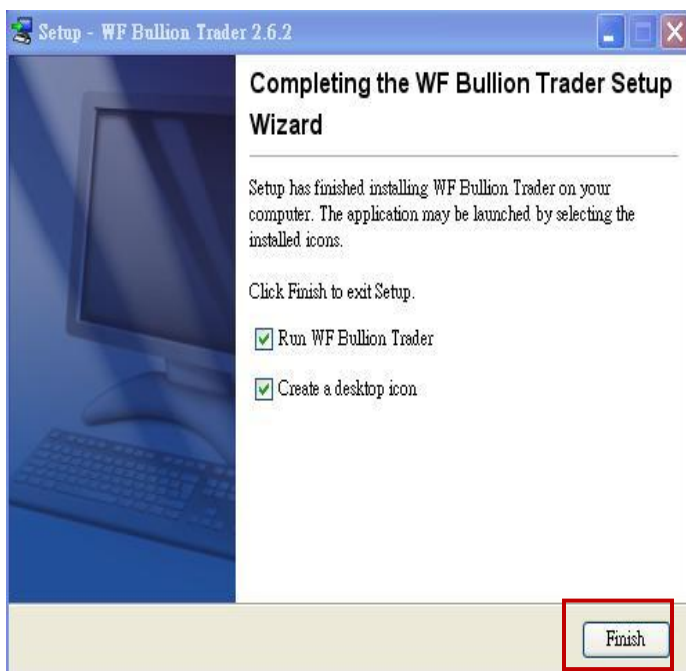http://bfdemo1.wfgold.com/WFB/WFBullion.exe

In case of pop up banner asking for execution on "WFBullion.exe", click "Execute" to continue.

Click "Next" as page shown below, and check the box "I accept the agreement". Click "Next"

Click "Finish" to complete program installation and client may login our trading platform now.

Icons/shortcuts shown below are quick link to connect Wing Fung Bullion Online Margin Trading Platform.

Click the shortcut to enter login page directly during next login time.

JAVA version shortcut   Sliverlight version shortcut

◆3.3 <u>Login</u>

►The screen shown below is the login page of Wing Fung Bullion Online Margin Trading Platform.
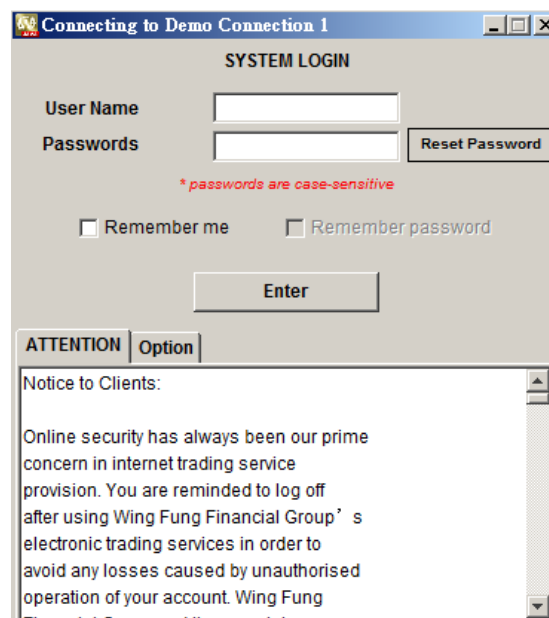

3.3.1 (a) Login page

"Web-base login"

1) Client should agree "Notice to Clients"
2) Input "Login Name / ID"
3) Input "Password"
4) Then click "Login"

"JAVA shortcut login"

1) Client should agree "Notice to Clients"
2) Input "Login Name / ID"
3) Input "password"
4) Then Click "Enter"

"Silverlight shortcut login page"

1) Client should agree the notice to clients
2) Input "Login Name / ID"
3) Input "Password"
4) Select "Connection"
5) Select "Language"
6) Then click "Login"

(Note: Once clients click and login our trading platform successfully, that means clients have agreed the content and terms of our Notice to Clients. If there is any objection to our Notice to Clients, please do not login and contact our customer service.

*[Private browsing mode] Web browser may stop **SliverLight** from read and write data, which may cause our trading platform not properly working. Hence, never set the browser in [Private browsing mode] to ensure your web browser working normally.

Table shown below is the [Private] mode of different web browsers

BROWSER NAME	PRIVATE MODE TYPE
Internet Explorer	**InPrivate**
Mozilla Firefox	**Private**
Safari	**Private**

3.3.1 (b)   Reset password

Once client forget his password, please click "reset password", then select the account type, fill in request information and click "submit"

If fill-in information is correct, our system automatically reset new password and immediately send to client's mailbox that officially registered with us. The following reminder also displays on page.

In case of wrong information, the following warning message is displayed. Please try to input again or contact our customer service.

►Once the trading platform is successfully being login, then account number and primary login time will be recorded at the bottom of left-hand corner.

►while the server trade time is shown at the bottom of right-hand corner

### 3.3.2 Change Password & Account Selection

"**Change Password**"

Click on column header "Change Password". Clients may choose to change login password or Telephone Identification code.

►Enter old password and follow by new password. Re-enter once to confirm new password. Click "Submit" to complete password changing process.
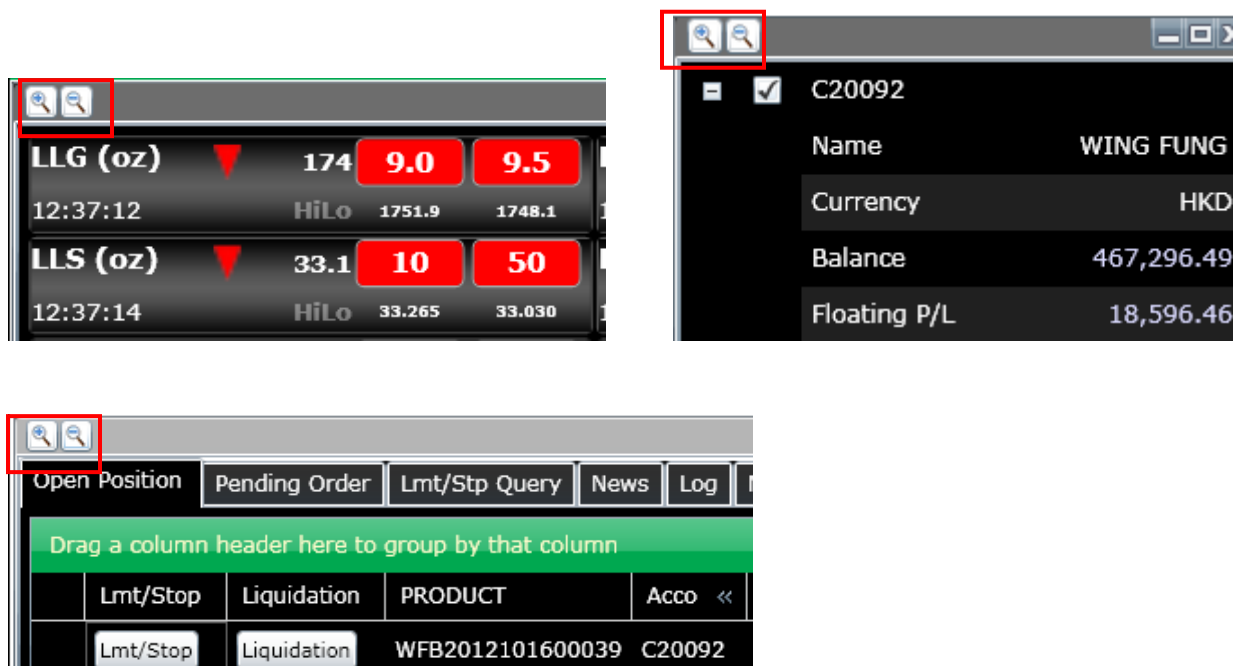

"Account Selection"

If clients are holding more than one trading account with us, they can put them together by checking the box in the Account Selection list for better monitoring.
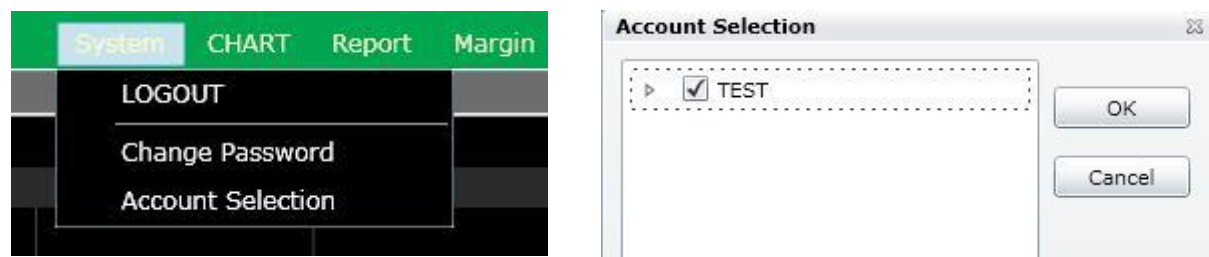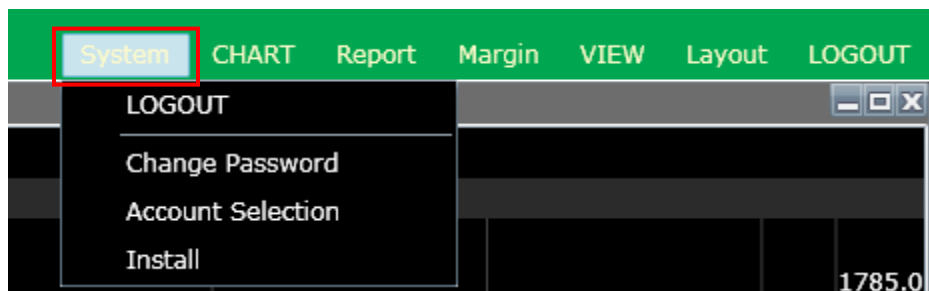
3.3.3 ZOOM WINDOW

►Drag the mouse on top left corner of Product, Account Balance, Account Info, etc., click on the + / - sign, the body text can be zoomed in and zoomed out accordingly.
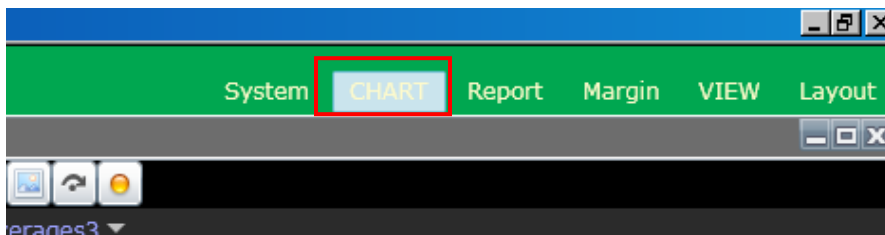

◆3.4 Main Window Menu

► Select "System" on the top of right-hand corner, user can choose any function within, i.e. "Logout", "Change Password", "Account Selection" and "Install"

◆3.5 Real-time Chart

►Select "Chart" at the main window menu, a new real-time chart window will pop up correspondingly.

►According to the need of various clients, they can make use of the chart function bar to manipulate between product, time frame, chart type, technical indicator, line study, zoom in/out, delete select object, grid, cross-line, change of Color, save as picture, open position summary and pending order listing.

or directly click on indicator that you want its line, color and parameter to be changed.
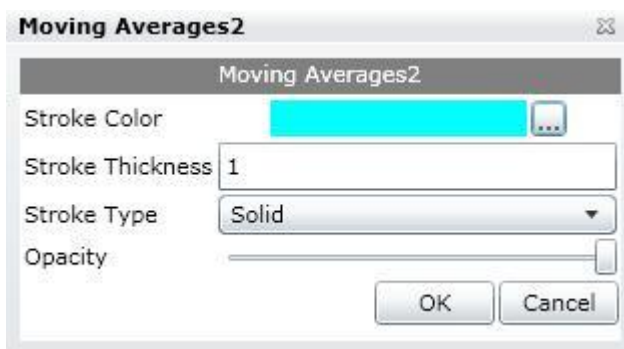
Click to select object that would be deleted. Right click the mouse on screen to pop up a pull down menu. Click "Delete Selected Object" to delete object.

Chart Color Setup

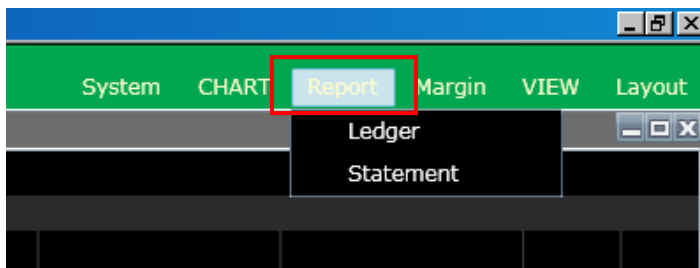Right click on chart window, pull down menu pop up. Click settings

Select items that going to change color. Click on color to pick one's preference and then click OK
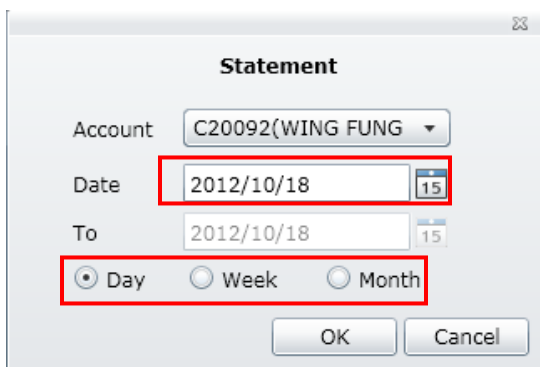
◆3.6 Report

► "Reports" can easily be called from main window menu. Either Ledger or Statement can be selected (Remark: Pre-installed ABODE FLASH PLAYER is essential for viewing reports)
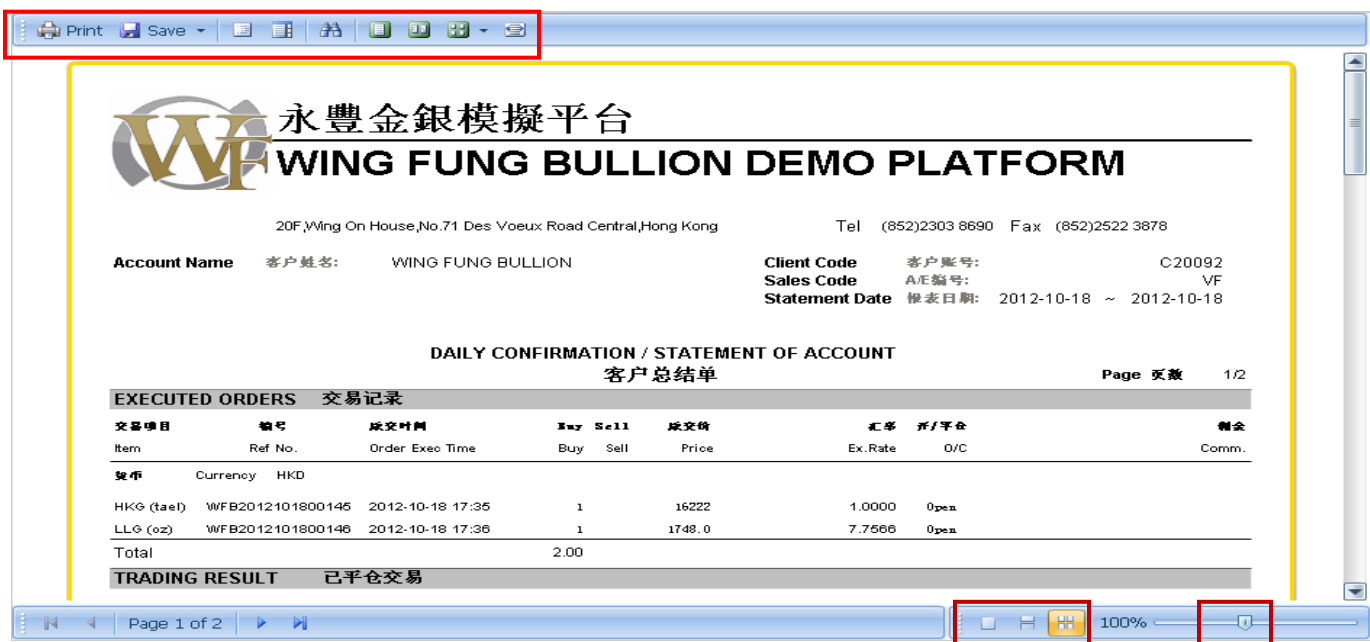

Select "Statement", clicks on calendar icon, picks the start-date and end-date. Select daily, weekly or monthly statement as example shown below.
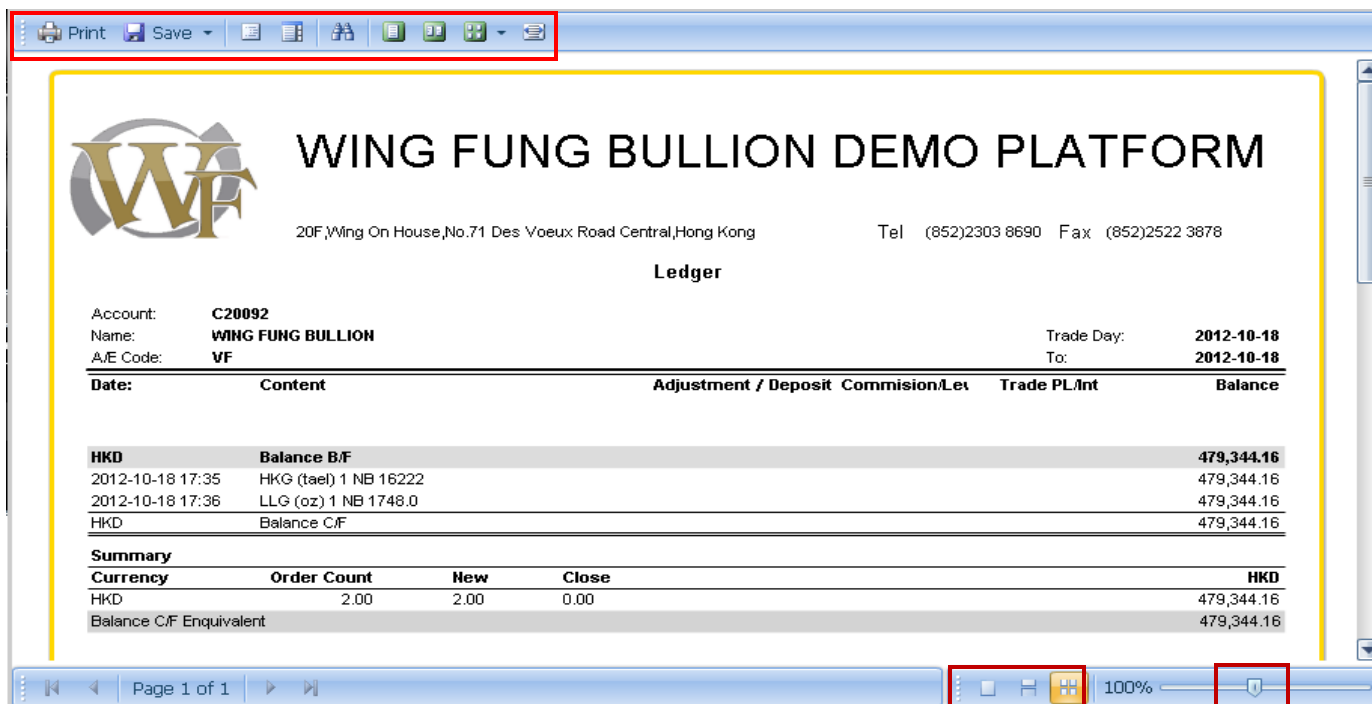

Client Statement

The menu bars on the top of the left-hand corner provides options for printing or save as PDF/JPG, while the bottom of right-hand corner provide options for single or multiple pages display, and zoom in/out. It would works the same when calling "Ledger"
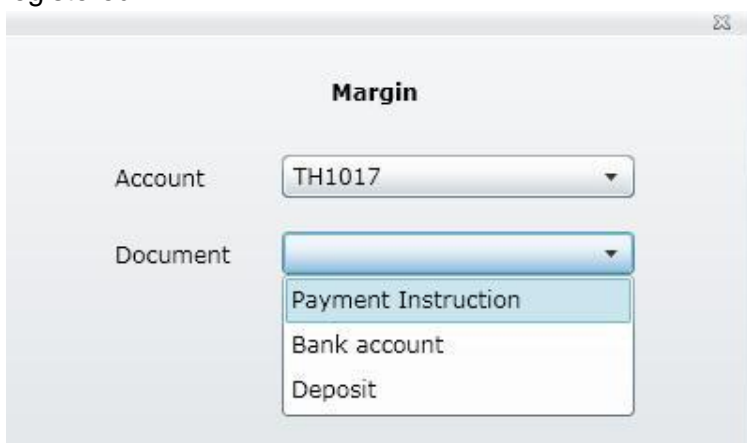
Account Ledger

◆3.7 Deposit / Payment

►Client can make deposit through UNIONPAY online by clicking [Margin] on main window menu or apply payment that shall only be deposited to his bank account previously registered with our company.
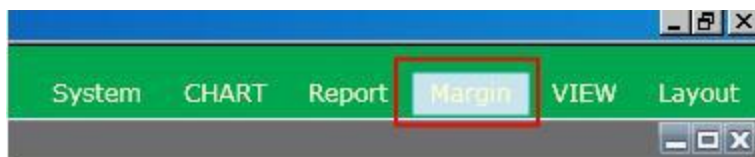
Payment

Click [Margin] for payment. Dialog box "Margin" pop up. Select account that would exercise payment. Select "Payment Instruction "or "Bank account" from [Document]
(Remark: Trading platform can only accept payment instruction that client bank account previously registered.
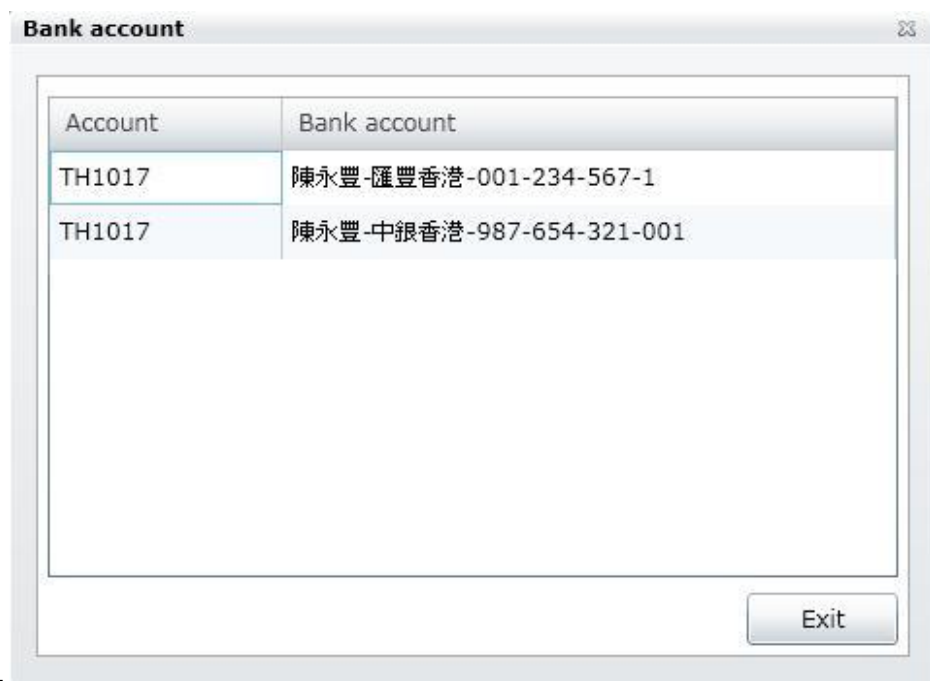
"Bank Account" shows the designated bank account info of client that previously registered with company during account newly setup.


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Deposit

By clicking [Margin] at main window menu, client can make deposit online through UNIONPAY. Once the deposit is confirmed by UNIONPAY, the trading account will be credited automatically.
(Please refer our company website for UNIONPAY operation).

◆**3.8   VIEW**

►Click [View] at the main menu for displaying product price, account balance and account info. Besides, the background color's style (black or white) can also be chosen here.
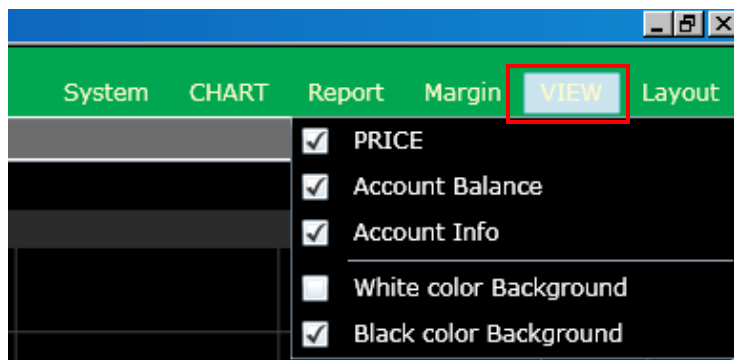
►**Product Price** – has Card View mode or List View mode. The table size can also be adjusted freely.

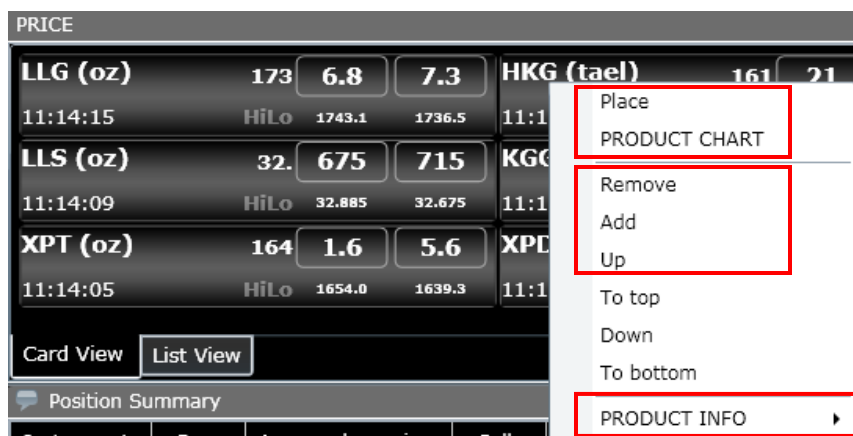"Card View"

"List View"

►" Price Flashing Color"

When the background color of price flashes from black to green it represents price go up. If it flashes from green to red, price goes down - compared with last price

► "Time and High/Low"

Time displayed under each product is the last updated time. The High/low price is represented by highest Bid and the lowest Bid of the day of that product.

Right click mouse on price window to pop up "Product Price Menu"

1) Click to select "Place" will call on order placing dialog box.
   (Please refer to subject 4 "Trading" for detail)

2) Click to select "Product Chart" will call on new chart window
   (Please refer to subject 3.5 "Chart" for detail)

3) Click to select "Add" or "Remove" will call on "Instrument Selection", product can be added in, removed away, moved up or moved down accordingly.
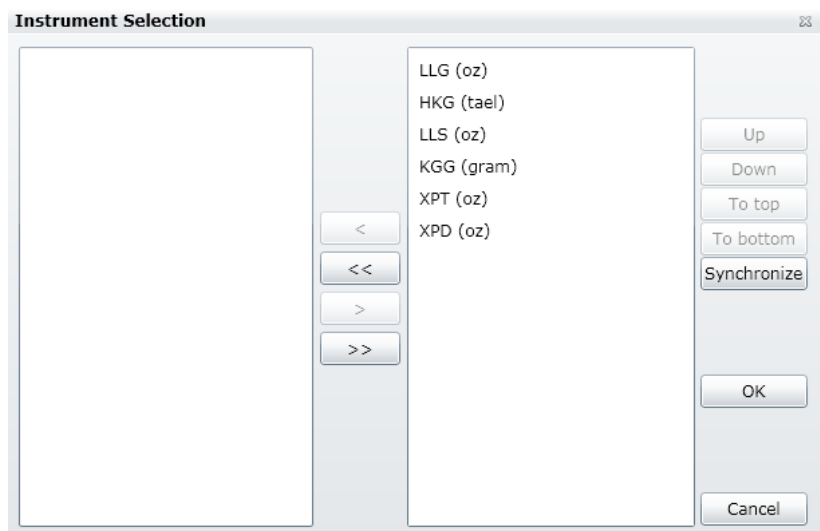
4) Select "Product Info" will display 3 options: a) High/Low for the trading day, b) Previous Close, c) Interest Rates.

   a) High/Low – the highest and lowest of client sell price for the day (BID)

   b) Previous Close – the closing price of previous trade day, with spot price up down's comparison.

   c) Interest Rates – receivable and payable rate for holding open position overnight. (As for Hong Kong Gold, it is a proclaimed amount to receive or pay)
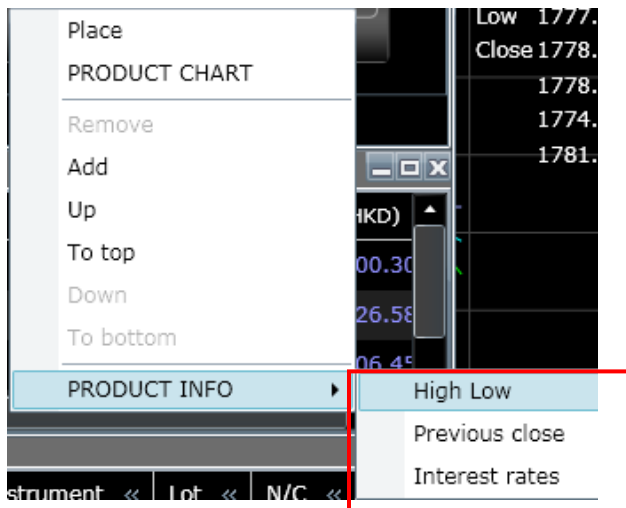
4. TRADING

◆**4.1   Order placing & Trading**

►Double click on product, "Placing Order dialog Box" will pop up. You can trade by instant order or pending order.

4.1.1   Instant Order

► New Order

First of all, the "Lot" must be filled in and then set up "Mps". When target price reaches, hit the price to close the deal. (To buy hits Buy, to sell hit Sell)


The trading instruction is sent out immediately. A "verification" window soonest pops up for immediate confirmation in which trade order detail is listed. Click [Close] to turn off the window when transaction has been completed.

►Liquidation Order

When liquidating any open position inside the blue circle, simply pick one by checking the small box in front of the trade. Modify its quantity if this is a partial liquidation. If all open positions have to close out, simply click [Close All]. When the target price reaches, hits the quote price immediately. (To buy hit "Buy" price <Blue>, to sell, hit "Sell" price<Pink>)

(Remark: No response from hitting quote price when open order had been close-out. The color of the relative quote price will turn into grayish-white)
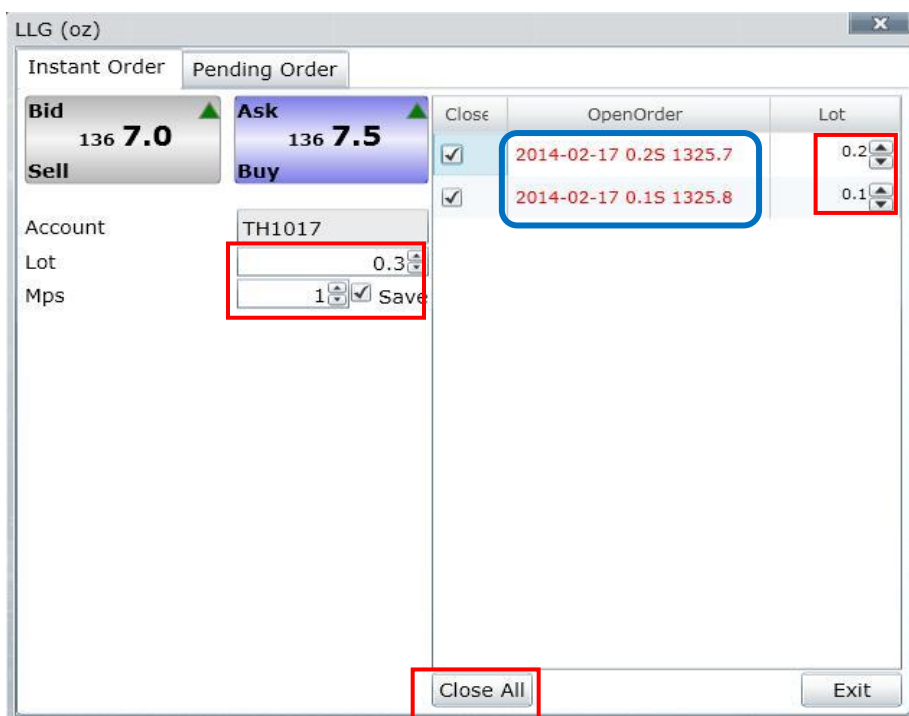
The order verification window will pop up to display ordering detail. The trade order number is assigned upon execution. Click [Close] to turn off the window.

4.1.2   Market Order with Protection Point Setting (MPS)

Market orders with protection points setting are intended to avoid cascading market orders being filled at extreme prices. Market orders with protection are filled within a pre-defined range of prices referred to as the protected range. For buy orders, protection points are added to the current best offer price to calculate the protection price limit. For sell orders, protection points are subtracted from the current best bid price. The default setting in our trading platform is "0", that means market order should be filled with request price or better price. If market moves violently, trading system will refuse to deal when the market moves beyond the request price.

Clients are freely to add from 0 to 20 points to set up a protected range. Clicks "save" to store setting.

The prevailing market price, protection point setting (Mps) and executed price can be tracked from "Pending Order Listing".

**Please be aware that Mps must be set and applied to each product individually.

The expire time to market order

The expired time set in the trading system is 30 seconds from the time of submitting a market order.

The system will automatically cancel this order not filled within 30 seconds.

◆4.2   Order Placing (Limit Order or Stop Order)

►Limit / Stop New Order

Click "Pending Order" column header. Check the box for Buy/Sell, Limit Price/Stop Price. Fill in target price. Check desired lot size and set "Time expired". Once the instruction is completely filled up, click [Submit].

The order verification window will pop up to display the ordering status and its detail. Order reference number would be assigned after submitting. Click [Close] to turn off the window.

►Limit / Liquidation Order

Choose any order that would close out. Check the box for Limit Price or Stop Price. Fill in desired trade price. Check desired lot size and expiry time. Once the instruction is completed, clicks [Submit].

► Once Cancel the Other Instruction (OCO)

When boxes of Limit Price and Stop Price are both checked together with OCO instruction, either one order will be automatically cancelled when the other order is being filled.

◆4.3 If Done Order Instruction

Check the "Limit price" box, an "If-done" box is activated. Set Limit price as usual. Check the "if-done" box and new dialog box pop up next to it. Set Limit price for profit taking and Stop price for limit loss. If the initial Limit order is hit by market, the "if-done" Limit and Stop orders will be activated.

(P.S Only when the pre-set Limit order is filled by market, the subsequent if-done order will be activated).

► If-Done with OCO instruction

Check "Limit price" and "Stop price" box and set desired trade price as usual. When a new dialog box for "If-Done" instruction is activated, set the desired trade price respectively.

(P.S. When one OCO order has hit by market, the other will be cancelled. Simultaneously, the corresponding If-Done order will be activated automatically.

The verification window will pop up to display the order placing status. Order reference number is assigned after placing. Click [Close] to turn off the window.

The non-activated order in the Pending Order Listing will promptly be activated when OCO order is hit by the market.

Pending Order										
Status «	Submit Time ▼ «	Expire Time «	Account «	Instrument «	Lot «	N/C «	B/S «	Price «	Type «
Wait for ac	2012-10-19 12:35:17	2012-10-20 03:00:00	C20092	HKG (tael)	1.0	C	Sell	16173	OCO(LMT)
Wait for ac	2012-10-19 12:35:17	2012-10-20 03:00:00	C20092	HKG (tael)	1.0	C	Sell	16084	OCO(STP)
Pending	2012-10-19 12:35:17	2012-10-20 03:00:00	C20092	HKG (tael)	1.0	N	Buy	16182	OCO(STP)
Wait for ac	2012-10-19 12:35:17	2012-10-20 03:00:00	C20092	HKG (tael)	1.0	C	Sell	16197	OCO(LMT)
Wait for ac	2012-10-19 12:35:17	2012-10-20 03:00:00	C20092	HKG (tael)	1.0	C	Sell	16167	OCO(STP)
Pending	2012-10-19 12:35:17	2012-10-20 03:00:00	C20092	HKG (tael)	1.0	N	Buy	16108	OCO(LMT)

When the market reaches to pre-set price of 16108, the buying limit order of OCO at 16108 will get filled and the Stop Order at 16182 will been cancelled. Simultaneously, the corresponding if-done order for 16060 immediately be activated (Limit Sell 16173 and Stop Sell 16084), while the related if-done order for 16182 be cancelled immediately by the system (Limit Sell 16197 and Stop Sell 16167).

Pending Order										
Status «	Submit Time ▼ «	Expire Time «	Accou «	Instrum «	Lot «	«	B‹ «	Pric «	Type «	Remarks «
Pending	2012-10-19 12:35:17	2012-10-20 03:00:00	C20092	HKG (tael)	1.0	C	Sell	16173	OCO(LMT)	
Canceled	2012-10-19 12:35:17	2012-10-20 03:00:00	C20092	HKG (tael)	1.0	N	Buy	16182	OCO(STP)	Order cancelled as part of the OCO order is confirmed
Canceled	2012-10-19 12:35:17	2012-10-20 03:00:00	C20092	HKG (tael)	1.0	C	Sell	16197	OCO(LMT)	Order cancelled as part of the OCO order is confirmed.[19]
Pending	2012-10-19 12:35:17	2012-10-20 03:00:00	C20092	HKG (tael)	1.0	C	Sell	16084	OCO(STP)	
Canceled	2012-10-19 12:35:17	2012-10-20 03:00:00	C20092	HKG (tael)	1.0	C	Sell	16167	OCO(STP)	Order cancelled as part of the OCO order is confirmed.[19]
Confirmed	2012-10-19 12:35:17	2012-10-20 03:00:00	C20092	HKG (tael)	1.0	N	Buy	16108	OCO(LMT)	

►Limit order trade price set beyond system range

If Limit/Stop Order trade price is set too close to the prevailing market, the trading system alert will pop up. Click "OK" back to previous screen and set trade price again.

The set price [Limit price] is too close to the market, please make it 15 points away from the market!

確定

◆4.4　Shortcut Keys for liquidation

►Liquidation by Market Order

For quick liquidation of any open position by market order from open position listing, simply click on the shortcut key "Liquidation" of that particular open trade. A popup screen for trading instruction appear, check the box of desired open position, adjust lot size and Mps. Click [Submit]

If close all, click [Close All] and [Submit]

►Liquidation by Limit Order

.   Select open position to close from open position listing, click on shortcut key "Limit/Stop". A Pending Order screen pop up, apply the same placing procedure as described in 4.2 (Limit or Stop).

Select open positions shown below

When liquidation order has placed, the shortcut key "Limit/Stop" turns grey. Additional placing against the same open position will be forbidden.

◆4.5   Viewing and Order Modification

4.5.1   Viewing an Order

All Orders that submitted for that login period can be viewed from Pending Order Listing under "Account Info".

Order placing info and its result for last 5 trade days can also be viewed from "Limit/Stop Query Listing".

4.5.2 Order Modification

►Double click order from "Pending Order Listing" or "Limit/Stop Query Listing", new screen pop up. Click "Modify" to call new window. Tick "Modify" and fill in new price in new window. Click [Submit] to complete modification.
(P.S. If-done Order can only cancel other than modify))

◆ 4.6 Cancel Orders

►Double click order from "Pending Order Listing" or "Limit/Stop Query Listing", new screen pop up. Click [Cancel This Order] button. Click [Yes] to confirm cancel. Click [Cancel] to exit.

(P.S. If the cancel order is categorized to OCO or If-done order, their corresponding order settings would also be cancelled automatically).

Pending Order Detail	
	WFB2014031400391
Account No.	TH1017
Item	LLG (oz)
Buy/Sell	Buy
Quantity	1.0
Price(STP)	1380.0
Price(LMT)	1360.0
Executed Price	
Type	OCO
Sent Time	2014-03-14 17:03:43
Expire Time	2014-03-15 03:14:59
Currency	HKD
Fee	0.00
Levy	0.00
P/L	0.00

Remarks

[Cancel This Order] [Clear] [Modify] [Exit]

Confirmation

Are you sure to cancel pending orders?

[Yes] [Cancel]

►Placing Order Time

Add, Modify or Cancel any of Limit/Stop Order can only be accepted within trading hours. No further actions of the foregoing instructions are allowed during day-end processing and after trading hours.

►Time of Validity for Order placing

There are two type of time expired for order placing, that is, Day Order and Good till Friday.

Day Order – validity starts from the time of placing until market close of the trade day.

Good Till Friday – validity starts from time of placing till market close on Friday or the eve of every public holiday.

Any order placing falls beyond the prescribed time period are considered null and void. The system will remove them all 15 minutes right after the market close of the due date.
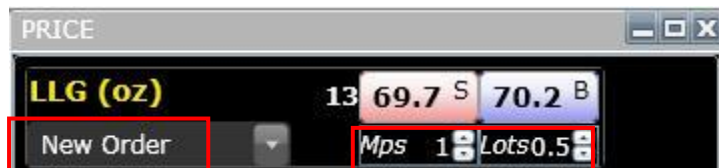
◆4.7   Hot Key for Fast Execution
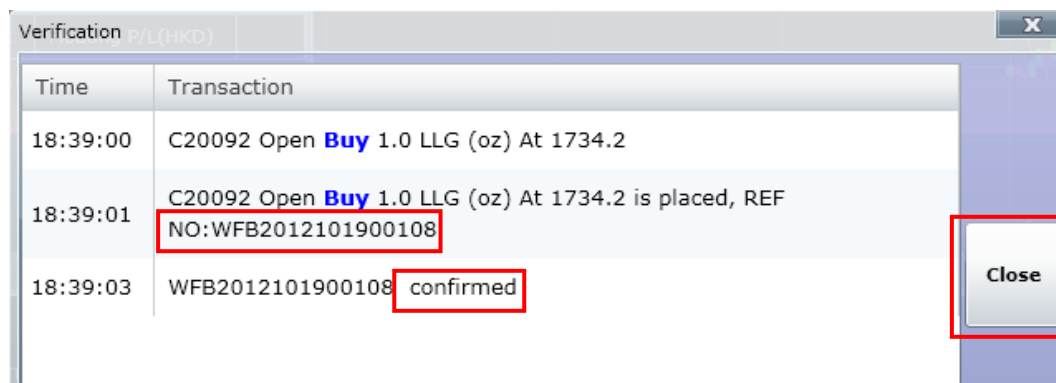
4.7.1   New order

Click on product quote board once, the quote board soon reverses.

Verify new order, number of lots to trade and Mps. Click on quote price when it reaches to target

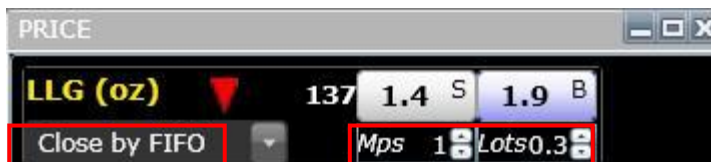(Click B to buy <back color in blue>.   Click S to sell <Back color in Pink>)

The trading instruction has been sent. Verification window pops up for immediate confirmation in which

trade reference is listed. Click [Close] to exit.

4.7.2 Liquidation Order

Clicks on Product quote board once and the quote board soon reverses.

Verify close order, number of lots to close and Mps. Clicks on quote price when it reaches to target (Click B to buy <back color in blue>. Click S to sell <Back color in Pink>). If close order is selected, there will be no clicking response from given quote price of same direction as close order, and its back ground color turns gray.

(P.S. Hot Key for Fast execution in liquidation is FIFO – First in first out, which is, liquidating open position chronologically)

The trading instruction is being sent. A verification window pops up for immediate confirmation in which trade reference is list. Click [Close] to exit
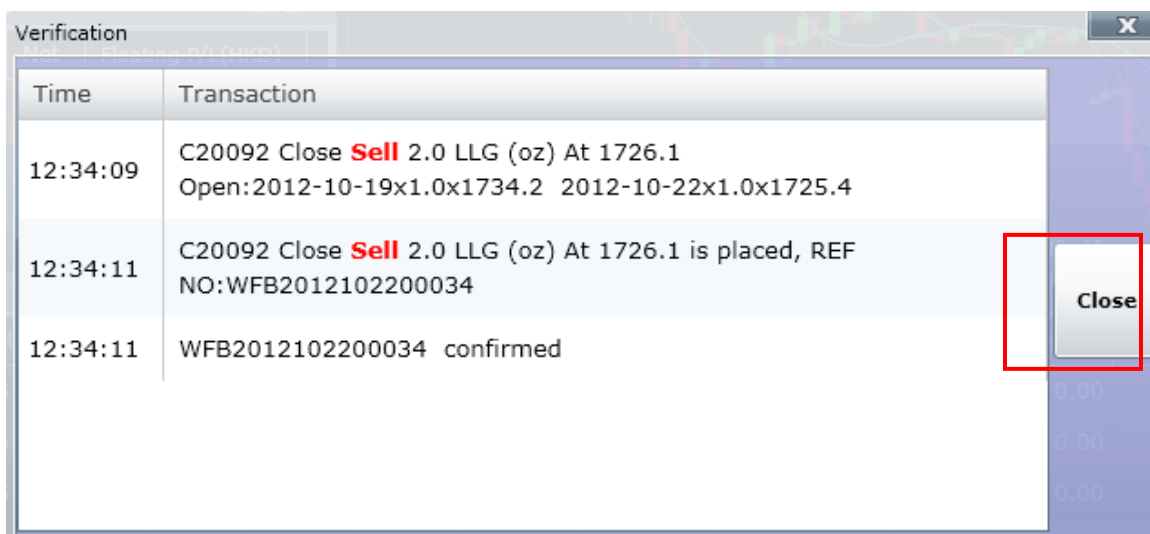
►Expiration of fast execution hot key

When no further action clicking on hot key for more than 30 seconds its function will expire in order to avoid fault.

►Return to default price quote

Click on product once to return to default price quote

5. Account Balance and Open position

◆5.1 Account Balance

►Clicks "View" from main window menu. Check the box of "Account Balance" A window pops up to display the financial status of the account.

Either Card View or List View can be selected to display the account information.
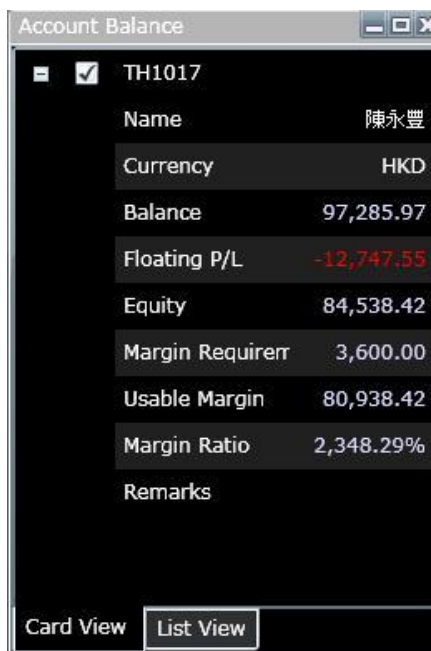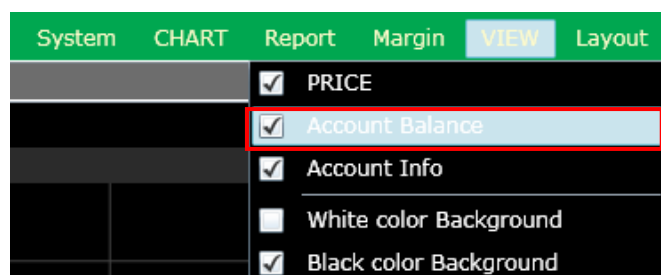
►**Account Balance**

The table below explains following information: account number, customer name, currency, balance, equity, margin requirement, usable margin, floating P/L, margin ratio and remak

| Account Number	An identity number registered for trading account.
Customer Name	A customer name registered for trading account.
Currency	A settlement currency for trading account.
Account Balance	An updated cash value as floating P/L is not included. The balance is updated upon liquidation
Floating Profit & Loss	This is a mark-to-market value of entire open position. The floating is updated according to market fluctuation
Equity	This is a net asset value of the trading account. It is a sum of account balance and floating P/L.
Margin Requirement	Margin is required to hold number of open positions.
Usable Margin	A net value that equity subtracts margin requirement. If an equity is great than margin requirement, the excess can be applied to build up additional open position.
Margin Ratio	This ratio is calculated to reflect the percentage of equity over margin requirement (the higher the safer).
Remark	A special reminder for account status.

Viewing multiple accounts balance

If client has more than one account with our company, he can request us to put them all in the same trading platform. Client can click [☐ ☑ TH1017] to expand by "-"sign in "Card View" or check the box [▶ ☑ TH1017] in "List View" to monitor their financial status.

◆**5.2   Account Info**

►Check the box of "Account Info" from push down menu from View of main window menu, "Account Info" frame is displayed at the lower portion of the main window.
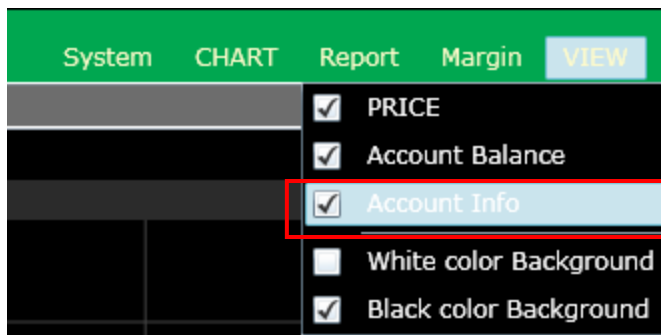
Within "Account Info" frame, there are Open Position Listing, Pending Order Listing, Position Summary Listing, Stop/Limit Query Listing, News, Log and Message Listing, etc.

Client may drag and drop anyone of the info sheet over the main window simply by double click on the column header according to client's preference. Click [☐ ☐ X] from the top column-end to restore settings.

Once the window layout has been modified, it can be saved for next time (Refer to Layou).

◆5.3   Open Position Listing

This listing records all open positions and its mark to market value. You can click ![«] to shut off the column header, click the hidden to recall column header or click ![▲] to rearrange data's order.

Client may drag a column header to green bar for related group displaying

Drags instrument (product) to green bar for grouping reference

Click ![Product ⊗] to cancel grouping and restore setting.

◆5.4　Pending Order Listing

This Listing records all transactions including records of validity for order placing after logging in, i.e. market orders, Add, Modify and cancel order.

◆5.5　Stop/Limit Query Listing

This listing provides query for currently existing pending order, or any order placing record for the past 7 days.

Select "query" > option for querying last 7 days order placing records of any product or all, i.e. Add, Modify and Cancel orders. Click "Query" for all.

Below shown is the search for London Gold of the last 5 days' record.

5.6 News, Logs and Company Message

5.6.1 News

Display real-time important financial news

5.6.2 Log

Display all logging in activities which are recorded in text form with respective reference number.

5.6.3 Company Message

Display message from company to clients

Click column header "Message", message content will be displayed. Click "Exit" to return to main window.
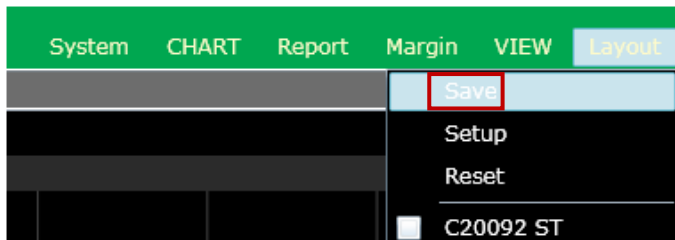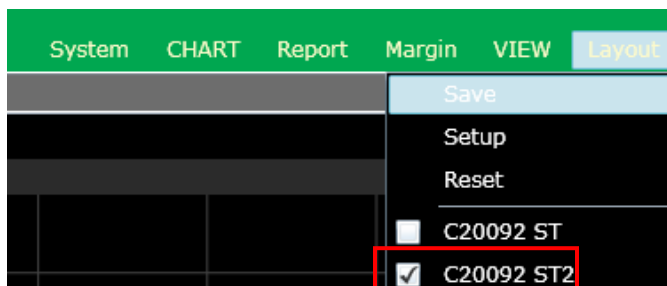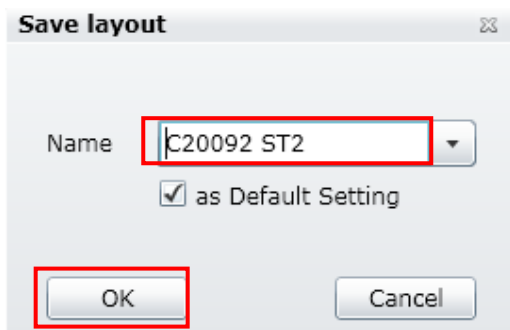

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6. Layout & Style

◆6.1 Layout

►Setup a layout

Client can customize the main window into his own favorite layout or sets anyone of them as a default.
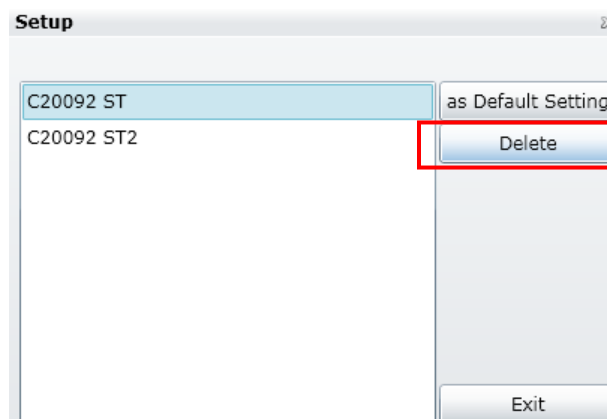

Click "save" store setting. Give a file name and check the box if this is stored as default setting. Click "OK" to complete save action.

Layout has been saved and it is displayed in the menu. It can be brought into use by clicking it any time.
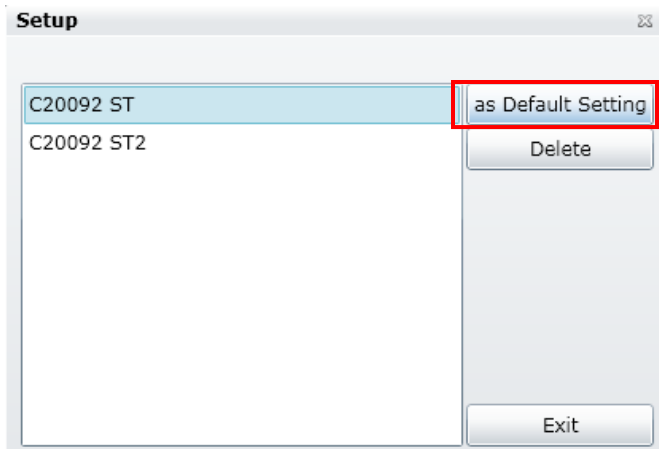
►Delete Layout

Click layout > setup "Setup Dialog Box" pop up. Click desired layout name for deletion. Click delete to complete the deletion.

►Modify the default layout

Click layout > setup "Setup Dialog Box" pop up. Click desired default layout name. Click "As Default Setting" to store setting.

►Reset to system layout

Click layout > reset, the present screen will return to system layout
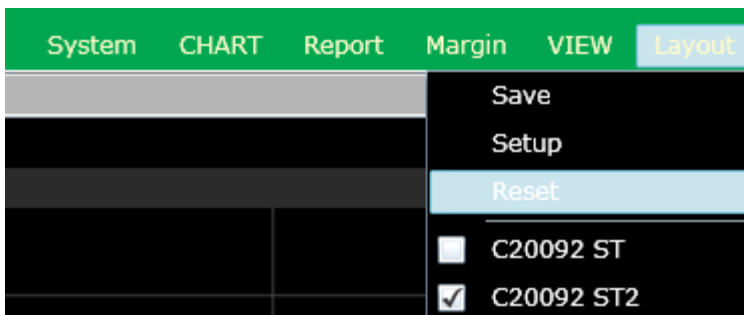
►Logout

Click "System" and "LOGOUT", the system will go back to the login page.

◆6.2   Style

►Background color Style (color white or color black)

Customers may choose to keep either white or black as their background color.

7. Customer Support

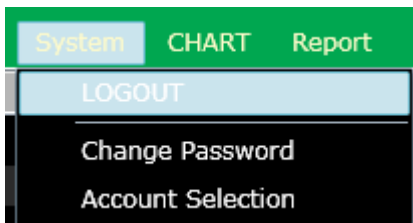►In case of any question about account opening, account status, platform download, demo trading, trading rule and regulation, installation and application of trading platform, Clients are welcome to call our customer service by (852) 2303 8690 or China free toll 400 120 1080. Our professional teams of customer service department are always wholeheartedly to extend their utmost service.

►**Trading Hours**

SUMMER TIME (HK Time)	WINTER TIME (HK Time)
Monday or The Day After Holidays **6 am to 5 am next day**	**Monday or The Day After Holidays** **7 am to 6 am next day**
Tuesday to Thursday **5 am to 5 am next day**	**Tuesday to Thursday** **6 am to 6 am next day**
Friday **5 am to 3 am next day**	**Friday** **6 am to 3 am next day**

►**Contact us**

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